Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Blackwell Alternative High School-full time

Application Date: \_\_\_\_\_\_\_ \_

Please note that **“Full-Time”** means that a student will be enrolled in a total of 4 classes and working on all classes:

In order for the application packet to be considered complete, the following items must be filled out by the person indicated:

* Copy of Transcript – Counselor
* Yellow BHS Enrollment Sheet - Counselor
* Student Demographic Sheet – Student
* Parent/Guardian Questionnaire – Parent/Guardian
* Student Contract – Student

As soon as all requested materials have been received, the student’s eligibility for the program will be determined. If you have any questions, please call 580-363-3553

**Blackwell Alternative Education School follows the Blackwell School District Calendar**

**\*\*Students who are currently enrolled in school must apply through their school counselor.**

Blackwell Alternative School Student Demographic Information

(To be completed by Student)

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Students Legal Name: \_\_\_\_\_

DOB:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age: \_\_\_\_\_\_\_\_ Original Graduation Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last Grade (level) attended\_\_\_\_\_\_

Number of absences in last semester of attendance \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gender: M / F (circle one)Race: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Social Security #: \_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_

Home Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Doctors Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work Phone: \_\_\_\_\_\_

Email: \_\_\_\_\_\_

**Parent/Guardian Contact Information**:

Parent/Guardian Name(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Name(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent/Guardian Address**

Street: City: State: ZIP:

Street: City: State: ZIP:

**Parent/Guardian** Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Person to contact in case of emergency \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 (Name & Phone number)

Last Attended School\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 (Name) (Street Address) (City, State, Zip) Phone #

What assistance do you receive from the government? (Included food stamps, AFDA, SS, Disability etc.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What special services, if any, did you receive from previous school attended?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**BLACKWELL ALTERNATIVE EDUCATION SCHOOL**

**PARENT/GUARDIAN QUESTIONNAIRE**

(To be completed and signed by Parent/Guardian)

**Please respond as completely as possible to the following questions concerning your son or daughter.**

1. What do you feel are the main reasons for his/her lack of success within

the traditional school environment? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Why do you feel that he/she will be more successful at the BLACKWELL ALTERNATIVE SCHOOL?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. What are his/her greatest strengths? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. What are his/her greatest weaknesses? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. How would you describe his/her interaction with peers? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. How would you describe his/her interaction with authority figures? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7. What else should we know about him/her? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

8. Is your student on an IEP? Circle: yes / no

9. Is your student on a 504? Circle: yes / no

**Please check any of the following forms of assistance that you are willing and able to provide:**

Notify the Online Teacher when your student is struggling to complete assignments/objectives.

Maintain consistent contact with faculty.

Strongly encourage consistent academic progress and encourage student to work every day.

Support all Blackwell district policies and procedures.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Signature Date

**BLACKWELL ALTERNATIVE EDUCATION**

(To be completed and signed by student)

This contract is between \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and the Blackwell Alternative High School. By signing this contract, I agree to abide by ALL of the rules and policies of the Blackwell Alternative High School and the Blackwell School District and I understand that failure to do so may result in the loss of MY PRIVILEGE to attend the alternative program. I also understand that I am responsible for knowing the contents of the student handbook and that my involvement in the program will be reassessed on a continuous basis.

I understand that an computer based approach to learning uses interactive online technology and requires active participation in each course. There are frequent one-on-one communications with the teacher and regular assignments. I understand that this modality requires a high degree of self-discipline and motivation; the ability to keep up with ongoing, sometimes very demanding expectations without the constraints of a fixed time and place setting. I understand that the content of online courses is as rigorous as that found in the “regular” school classroom. **I understand and agree to abide by the following requirements for Participation in Blackwell Alternative High School online program:**

Maintain a regular Schedule of logging on and accessing courses:

o **Regular School Year** – **If course is not accessed for 10 consecutive days or more, you will receive “No Credit” for the course and will be dismissed/withdrawn from the course and or Blackwell Alternative High School.**

Keep up with readings, course assignments and off lines.

Submit assignments in timely manner. Do my own work and understand that I can be permanently dismissed from the Blackwell Alternative High School for violations of plagiarism, cheating and fraud. **If caught using cell phone or texting continuously during class, I understand that I will be warned and then logged out on the attendance sheet. If this behavior continues I will be removed from the program.**

Communicate with Teachers and Students in a professional manner in accordance with the “Internet Acceptable Use” policy. Respect the rights and privacy of others.

Follow all Blackwell Alternative School District Rules and Policies while I’m logged on and participating in an online course.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature Date

**ATTENDANCE POLICY/CONTRACT: ALTERNATIVE SCHOOL (updated aug 2012)**

Attendance time will be recorded. If satisfactory time is not shown the **student will be dropped from the program. An average of 12 hours per week over a period of 4 weeks. Is required.** Student will be placed on probation, if a student has less than 48 hours attendance over a semester the student will be suspended for at least 9 weeks

* Class time is 3:45-8:00 PM. You may bring a “sack lunch” or check about a sack lunch from the school cafeteria. Supper break will be on campus unless special arrangements are made with staff.
* **Four days** of continuous absence without notifying Alternative Staff and/or bringing a note from a Doctor or employer will result in a conference and a “special” attendance contract for the student. If the new agreement is not complied with, the **student will be dropped** from the program.
* **Student will be dropped** if continuously absent 10 days in a row **regardless** of reason for absence. Reinstatement will depend on reason for absence. This is a directive from the State Department of Alternative Education.
* If a student is dropped, he/she must **reapply, reenroll** and possibly go to the end of the “waiting list” before being allowed to reenter the program.
* Illness: students are required to present documentation from a doctor when absent for illness. This applies when a student/parent has a sick child.
* Work Absences: if a student is absent and/or consistently late because of work, the student must present a note from the employer documenting shift changes and/or working hours. Students may expect a surprise visit during working hours of Alternative Staff.
* Only seniors nearing graduation and/or working an evening shift will be allowed to work on computer lessons during the regular school hours. This is to be done only with ***prior*** arrangements with a supervising teacher.

(Note: If a Senior is working a night shift, a written note stating working hours must be presented from the employer to the Alternative School Staff.

* Maternity: Students absent from the program for maternity reasons need a note from their doctor stating “beginning and ending dates” for maternity leave. Students will be notified as to maximum maternity leave allowed. After 10 days student status will be “dropped”. Status may be reinstated with the doctor’s note pending previous attendance record and medical condition. The father of a new baby will be allowed 4 days of maternity leave. He will then need to return to school and attend on school nights.
* If a Senior student only lacks “offline” or work credit to finish graduation requirements, **He/she must “check in**” with Alternative Director and/or designated Alternative Staff **and work in the lab until offlines are finished**. If student is not attending and checking in regularly (12 hours per week), ***they may be dropped and not graduated.***

 ***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***Student Signature Date

 ***\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***Parents Signature Date